



VOLUNTEER APPLICATION FORM

Schuylkill River Trail Ambassador Program

Thank you for your volunteering interest! Please review the job description prior to completing this form. Finished forms may be sent to the Volunteer Coordinator, Schuylkill River National and State Heritage Area, 140 College Drive, Pottstown, PA 19464, or e-mailed to srtambassador@gmail.com. Volunteers are not considered employees for any purposes other than tort claims and injury compensation. Volunteer service is not creditable for leave accrual or any other benefit. However, it is creditable work experience and the time is matched by funders that help with the trail's upkeep. By signing this application the volunteer understands that she/he may be subject to interviews, a reference check, background check, and/or criminal history inquiry.

Job Description

- Job Overview:** Provide a presence on the Trail in a non-enforcement capacity. Ambassadors will provide information to trail users, record and report problems to trail managers and take an active role in promoting the trail. Ambassadors are to call 911 if needed and are never to take on law enforcement type responsibilities.
- Responsibilities:** The responsibilities of Trail Ambassadors are varied and wide ranging but will include;
- ◆ attend at least one of the Trail Ambassador Pre-season Training Programs (2-3hrs)
 - ◆ have available and distribute maps, contact information, and other literature such as volunteer applications or contact information to interested trail users
 - ◆ interact with the general public in a professional, courteous manner that reflects well on the program and avoids conflict
 - ◆ report problems to the local trail manager in a timely manner
 - ◆ completion and submission of time sheet for hours volunteered to the local trail manager
 - ◆ provide input to develop and improve the Trail Ambassador Program
 - ◆ wear the provided clothing when serving as a Trail Ambassadors so that you are clearly identified as an Ambassador
- Benefits:** Participation in a program that supports the Schuylkill River Trail, one of our region's most treasured recreational resources
- Qualifications:** Ambassadors must:
- ◆ be at least 18 years old
 - ◆ have a friendly approachable manner when undertaking Ambassador duties
 - ◆ have the ability to communicate with the general public
 - ◆ be patient
- Equipment Provided:** Equipment listed below is issued to the Ambassador for their use. However, it must be returned if the volunteer decides to leave the program.
- ◆ two Trail Ambassador T-shirts
 - ◆ one Trail Ambassador fleece vest after 10 completed hours
 - ◆ one Trail Ambassador fleece jacket after 20 hours completed
 - ◆ a Trail ambassador back pack
 - ◆ a lightweight First Aid kit
- Time Commitment:** Trail Ambassadors are required to volunteer for a minimum of 8 hours a month between April and October to maintain their status. There is no upper limit to the number of hours. You may contribute any hours you wish between November and March.

VOLUNTEER APPLICATION FORM SCHUYLKILL RIVER TRAIL AMBASSADOR PROGRAM

Basic Information

Name:	*E-mail:
Address:	Mobile Telephone:
Address:	Best time to call:
City, State, Zip:	Unisex t-shirt size:

*Email is our primary method of contact; please let us know if this does not work for you!

Interests and Abilities

Why do you want to be an Ambassador?						
Check any other trail related categories you are most interested in below:						
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Environmental Education/Interpretation <input type="checkbox"/></td> <td style="width: 50%;">Special Events, Trail Days, Festivals <input type="checkbox"/></td> </tr> <tr> <td>Historic Education/Interpretation <input type="checkbox"/></td> <td>Other <input type="checkbox"/></td> </tr> <tr> <td>Trail Maintenance <input type="checkbox"/></td> <td></td> </tr> </table>	Environmental Education/Interpretation <input type="checkbox"/>	Special Events, Trail Days, Festivals <input type="checkbox"/>	Historic Education/Interpretation <input type="checkbox"/>	Other <input type="checkbox"/>	Trail Maintenance <input type="checkbox"/>	
Environmental Education/Interpretation <input type="checkbox"/>	Special Events, Trail Days, Festivals <input type="checkbox"/>					
Historic Education/Interpretation <input type="checkbox"/>	Other <input type="checkbox"/>					
Trail Maintenance <input type="checkbox"/>						
What qualifications/skills/experience/education do you have that you would like to use in your volunteer work?						
Have you volunteered before? Yes <input type="checkbox"/> No <input type="checkbox"/>						
If so, note where and your typical duties:						

Availability

Check months available:							
January <input type="checkbox"/>	February <input type="checkbox"/>	March <input type="checkbox"/>	April <input type="checkbox"/>	May <input type="checkbox"/>	June <input type="checkbox"/>	July <input type="checkbox"/>	December <input type="checkbox"/>
August <input type="checkbox"/>	September <input type="checkbox"/>	October <input type="checkbox"/>	November <input type="checkbox"/>				
Check how many hours per week you are available:							
0 to 1 hours <input type="checkbox"/>	1 to 2 hours <input type="checkbox"/>	2 to 3 hours <input type="checkbox"/>	Other _____				
Check which days you are generally available:							
Sunday <input type="checkbox"/>	Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>	Friday <input type="checkbox"/>	Saturday <input type="checkbox"/>	
What trail segment(s) are you interested in? Please select two.							
Bartram Segment (Landingville and Auburn Areas, Schuylkill County)							<input type="checkbox"/>
Bartram Segment (Auburn to Hamburg, Berks and Schuylkill Counties)							<input type="checkbox"/>
Thun Segment (Reading to Gibraltar, Berks County)							<input type="checkbox"/>
Thun Segment (Birdsboro to Stowe, Berks County)							<input type="checkbox"/>
Montco North Segment (Stowe to Pottstown, Montgomery County)							<input type="checkbox"/>
Chesco Segment (Pottstown to Phoenixville, Chester County)							<input type="checkbox"/>
Montco Central Segment (Mont Clare to Valley Forge, Montgomery County)							<input type="checkbox"/>
Montco South Segment (Valley Forge, Montgomery County to Roxborough, Philadelphia)							<input type="checkbox"/>
Fairmount Segment (Roxborough to Art Museum, Philadelphia)							<input type="checkbox"/>
Schuylkillbanks Segment (Art Museum to South Philadelphia)							<input type="checkbox"/>

As part of the requirements for volunteering, all Trail Ambassadors will have to pass a background check. The procedure for this requires that the applicant pay for the paperwork and that the Schuylkill River Heritage Area will reimburse the applicant once they have submitted original copies of the paperwork to the organization. Do you agree to this? _____

Signature (Sign in ink)	Date
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